



INVC of

A S O D

**Job Description – Volleyball Event Manager
Asia/Oceania Womens Sitting Volleyball Qualification Tournament
Newcastle, New South Wales, Australia**

Background

The Interim National Volleyball Committee (INVC) of the Australian Sports Organisation for the Disabled (ASOD) is seeking the services of a Volleyball Event Manager (VEM) to be responsible for the overall planning and management of the 2006 Asia/Oceania Womens Sitting Volleyball Qualification Tournament to be held in Newcastle, NSW in February, 2006. This event is a qualification for the Womens Sitting Volleyball World Championships to be held in the Netherlands, June, 2006.

Several international teams are expected to participate and the event is being financially supported by NSW Recreation and Sport and the Newcastle City Council. The event has the sanction of the World Organisation Volleyball for Disabled (WOVD), the Asia/Oceania Volleyball Committee for Disabled (AOCVD), the Australian Volleyball Federation, State Volleyball NSW and the Australian Paralympic Committee. It will be the first international event to be organised by the INVC.

Essential criteria

- Experience in organising volleyball competitions at the local or state or national or international level
- Understanding of the technical aspects of the competitive sport of volleyball
- Ability to undertake event planning, organisation and management
- Experience in financial aspects of event management
- Excellence in computer use and communications

Desirable criteria

- Understanding of the technical requirements of sitting volleyball
- Event Marketing experience, including dealing with the media
- Understanding of the local Newcastle environment and networks
- Experience in servicing event sponsorship

Conditions

The VEM will be expected to reside in Newcastle for at least a month immediately prior to the event. An honorarium will be negotiated with the successful applicant. The VEM will report directly to the INVC Chair.

Applications

Interested people should apply in writing (letter, fax, email) to the INVC Chair by 31 August, 2005. Interviews and selections will take place as soon as possible after that date.



Volleyball

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