

January 2009



POSITION DESCRIPTION

NATIONAL WHEELCHAIR RUGBY LEAGUE COMMISSIONER

Wheelchair Sports Australia (WSA) is calling for applications for the position of Commissioner for the National Wheelchair Rugby League (NWRL).

Term of appointment

This appointment is for a 2-year period through to the end of 2010 league season.

This position will be re-advertised at the conclusion of the two-year period. The successful applicant may re-apply for an extension of their appointment.

Responsibilities

The commissioner will be responsible for:

- liaising with the WSA Executive Officer and Wheelchair Rugby Australia Committee regarding the conduct of the NWRL (including input on format, dates, host states etc);
- liaising with the WSA Head Referee regarding appointment of referees for NWRL matches;
- acting as Tournament Co-ordinator at each NWRL round;
- liaising with State Wheelchair Sports Associations with regards to meeting deadlines and other requirements of the league;
- act as a member of the League Executive;
- convene and sit on any Protest Panels as required;
- convene and sit on the Judiciary as required;
- provide game balls at each round;
- co-ordinate the collection of Award votes after each match and return to WSA office for collation;

- collect all scoresheets and co-ordinate copying for each coach – return originals to the WSA office at the conclusion of League weekends
- liaising with the WSA Head Classifier regarding requirements for any classification panels as required;
- overseeing preparation of venue at the beginning of each round;
- ensuring all teams adhere to all rules and regulations of the league;
- provide a written report to the WSA EO at the conclusion of each round;
- provide input to IWRF issues where relevant;

Relationships and communication

The commissioner will be directly responsible to the Executive Officer of Wheelchair Sports Australia.

The commissioner is required to work closely with all referees, classifiers, state wheelchair sports associations and teams competing in the league.

Remuneration

This is an honorary position. Wheelchair Sports Australia will pay all reasonable expenses incurred when the commissioner is involved with approved activities. This includes travel, accommodation and meal expenses to NWRL rounds.

If the commissioner is injured when they are involved in approved activities, they will be covered under the Wheelchair Sports Australia sports injuries insurance policy.

Applications

Applications for the position of Commissioner should include details of all relevant qualifications and experience.

Please send applications to:

Gillian Ting
Executive Officer
Wheelchair Sports Australia
PO Box 4083
HOMEBUSH SOUTH NSW 2140

Fax: 02 – 8732 1633
Email: info@sports.org.au

Applications close Friday 13 February 2009