

Applying for funding from:



## **AUSTRALIAN ATHLETES WITH A DISABILITY LIMITED (AAWD)**

### **1 WHO ARE AAWD?**

Formed in 2003, one of AAWD's aims is to provide funding which will help achieve excellence in national level sports for athletes with a disability resulting in increased numbers of athletes competing and every sport having a national championship. AAWD also wants to provide a clearly defined pathway for officials, coaches and classifiers to support national level competition.

### **2 WHO CAN APPLY?**

AAWD will consider applications from organisations who are members of AAWD and from individuals who are members of an organisation that is a member of AAWD provided their application is supported by that member organisation. Applications are also welcome from sports committees that are monitored by an organisation that is a member of AAWD provided that their application is supported by that member organisation.

Sport needs the successful development of athletes, coaches, officials, classifiers, personal support persons and administrators. Due to the greater number of funding opportunities available AAWD is not able to fund individual athletes or personal support persons.

AAWD has funds available which can be applied for as part of a sports committee development plan as well as funds for ad hoc requirements.

### **3 APPLICATION AND ASSESSMENT**

Applicants will need to complete all the details on the **Application Form** and send it to AAWD by the due date each year. Successful applicants will be required to sign a **Grant Agreement**. When the project AAWD has funded has been completed you will need to complete and return a **Final Report** which includes an Expenditure Statement. These documents are attached to this notice.

AAWD will make our assessment taking into account:

- The existence of an effective sports committee which should have a development plan in place that addresses the needs of athletes, coaches, officials and others with the potential to progress to the next level. If there is not a committee AAWD can provide resources to help set one up.
- Priority is for national level sports as 'grass roots' activities should be funded at state level and international activity is the responsibility of the APC. However 'grass roots' activities will be supported for sports where these are not already well developed, and in some cases officials and classifiers can be supported for international involvement although the APC who should be approached first.
- All applications need to link any funding back to a benefit for sport at a national level.

The following amounts can be provided:

- For official accreditation, to international level, particularly if this enables the official to accredit other officials in Australia and also allowing trainee coaches to gain international experience: funding up to **50%** of the total cost.
- For the development of sports and increased sporting opportunities: funding up to **60%** of the total cost.
- For training camps, depending on the relationship with the APC, whether similar camps have already been conducted, the number of participants and the expected participant retention rate: funding up to **50%** of the total cost.
- For training aids to be used by athletes nationally: funding up to **75%** of the total cost.

In most cases if you are GST registered the grant AAWD will make will be subject to GST and will accordingly increase the level of the grant by 10%. A valid Tax Invoice in respect of the grant will be required before the grant payment is processed.

#### **4 FUNDING OBLIGATIONS**

The recipient accepts prime responsibility and accountability for the achievement of the outcomes of the project. For the term of the agreement, you are obliged to work cooperatively with AAWD, reporting regularly on performance and communicating any issues that arise:

- In the event that you fail to spend the total amount of the grant on the agreed project, the you will on request repay back all unspent funds.
- You will ensure that the project is completed in accordance with the agreement entered into with AAWD.
- Within one month of completion of the project you will provide a written report and Certificate of Expenditure to AAWD in the agreed format.
- You must seek approval from AAWD for any changes to the project before they are implemented.



# APPLICATION FORM

## (1) GRANT TYPE (please tick)

Individual    ?    NSOD            ?    Sports Committee    ?

## (2) INDIVIDUAL APPLICANT DETAILS

Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

## (3) NSOD/ SPORTS COMMITTEE DETAILS

Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

Fax \_\_\_\_\_

Contact Person \_\_\_\_\_

## (4) PROJECT DETAILS

Project title \_\_\_\_\_

Project description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Organisation details \_\_\_\_\_  
(description)

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How many people will participate in the project?

Women \_\_\_\_\_ Men \_\_\_\_\_

Where and when will the project be delivered? \_\_\_\_\_

How will the project benefit the participant/participants and your organisation?

Participant

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Organisation

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**(5) PROCESS**

What are the major steps of your project?

Major Steps	Timeframe

**(6) BUDGET**

Description	Amount
Contribution from your organisation	
Other government grants (please specify)	
Other income – for example participant fees, sponsorship (please specify)	
Total anticipated income	

**(7) NSOD ENDORSEMENT**

Signed \_\_\_\_\_  
Date \_\_\_\_\_  
NSOD \_\_\_\_\_

Please mail, fax or email applications to AAWD, PO Box S83, Homebush South NSW 2140. Fax (02) 9764 3757. Email [info@sports.org.au](mailto:info@sports.org.au)



## GRANT AGREEMENT

The provision of funds from Australian Athletes With a Disability is subject to a number of terms and conditions that must be agreed to by the recipient prior to the release of funds.

This agreement is:-

**Between:** Australian Athletes With a Disability Ltd, hereafter called 'AAWD'

**And:** xxx, hereafter called the 'Organisation'

The Organisation accepts primary responsibility and accountability for the achievement of the outcomes of the project.

For the term of this agreement the Organisation is obliged to work cooperatively with AAWD, reporting regularly on performance, including financial matters, and communicating any problems or important issues that may arise.

### AAWD'S OBLIGATIONS

- AAWD will provide a grant of \$xx to the Organisation.

### THE ORGANISATION'S OBLIGATIONS

- In the event that the Organisation fails to expend the total amount of the grant on the agreed project, the Organisation will on request, repay AAWD all unexpended funding.
- The Organisation will ensure that the project is completed in accordance with the Outcomes Schedule.
- Within one month of completion of the project, the Organisation will provide a Final Report to the AAWD on the pro forma provided by AAWD.
- The Organisation must seek approval from AAWD for any changes to the project before they are implemented.

### TAXATION STATUS

In most cases, grants made to GST registered organisations will be subject to GST. Grants made to GST registered organisations are to be increased by 10% when the grant is subject to GST. The recipient organisation will be required to remit the GST to the ATO. A valid Tax Invoice in respect of the grant will be required before any grant payment is processed.

No GST is required to be paid on grants made to Organisations that are not GST registered.

**OUTCOMES SCHEDULE**

<b>Project</b>	<b>Outputs/Targets</b>	<b>Outcomes</b>	<b>Financial Assistance for Project</b>
International Referee Accreditation	Provide funding to 2 national level referees to gain international accreditation in the sport of xx at the xx Games in xx in xx 2004	Two internationally Accredited referees	\$xx

**SIGNED AS AN AGREEMENT**

Signed for and on behalf of Australian Athletes With A Disability, by Executive Officer, Jane Hall.

\_\_\_\_\_

\_\_\_\_\_  
Witness                      Date

Signed for and on behalf of xx by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness                      Date



# FINAL REPORT

Name of Organisation: \_\_\_\_\_

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Project or Activity Description	Final Report on Outputs/Targets	Final Report on Outcomes
<i>Provide description of each stage of project/activity</i>	<i>Provide outputs/targets achieved for the project. Include details of target population inc. actual numbers of programs, participants, and ratios males/females etc</i>	<i>Provide outcomes achieved for this activity.</i>

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## Expenditure Statement

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Amount	Item
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