

Applying for funding from:



AUSTRALIAN ATHLETES WITH A DISABILITY LIMITED (AAWD)

1 WHO IS AAWD?

AAWD aims to provide funding to engage the community in the development of healthy activities for people with a disability, and encourage and support participation in sporting activities. Supported by the Australian Sports Commission (ASC), a primary objective of AAWD is to assist the achievement of excellence in national level sports for athletes with a disability resulting in increased numbers of athletes competing and every sport having a national championship. In addition, AAWD wants to provide a clearly defined pathway for officials, coaches and classifiers to support national level competition.

2 WHO CAN APPLY?

AAWD will consider applications from organisations who are members of AAWD and from individuals who are members of an organisation that is a member of AAWD provided their application is supported by that member organisation. Applications are also welcome from sports committees that are monitored by an organisation that is a member of AAWD provided that their application is supported by that member organisation.

Sport needs the successful development of athletes, coaches, officials, classifiers, personal support persons and administrators. Due to the greater number of funding opportunities available AAWD is not able to fund individual athletes or personally support persons.

AAWD has funds available which can be applied for as part of a sports committee development plan as well as funds for ad hoc requirements.

Principal Sponsor



3 APPLICATION AND ASSESSMENT

Applicants will need to complete all the details on the **Application Form** and send it to AAWD by the due date (twice per annum i.e. with the applications going out every February and August with grants being finalised each year in April and October). Successful applicants will be required to sign a **Grant Agreement**. When the project AAWD has funded has been completed you will need to complete and return a **Final Report** which includes an Expenditure Statement. These documents will be forwarded to you if you are successful in receiving a grant.

Grant Applications for this round close: Friday 12 March 2010

AAWD will make its assessment taking into account:

- The existence of an effective sports committee which should have a development plan in place that addresses the needs of athletes, coaches, officials and others and their progress to the next level. If there is not a committee AAWD can provide resources to help set one up.
- Priority is for national level sports, as 'grass roots' activities should be funded at state level and international activity is the responsibility of the APC. However 'grass roots' activities will be supported for sports where these are not already well developed, and in some cases officials and classifiers can be supported for international involvement although it is the APC who should be approached first.
- All applications need to link any funding back to a benefit for sport at a national level.

In general, the following items will be considered for funding:

- For official accreditation (includes referees and classifiers), to international level, particularly if this enables the official to accredit other officials in Australia. Trainee coaches to gain international experience: funding up to **50%** of the approved cost.
- For the development of sports and increased sporting opportunities: funding up to **60%** of the approved cost.
- For training camps, depending on the relationship with the APC, whether similar camps have already been conducted, the number of participants and the expected participant retention rate: funding up to **50%** of the approved cost.
- For Selection Camps, funding up to 40% of the approved cost.
- Development of resources such as Coaching Accreditation Courses, which meet NCAS Guidelines: set amount up to **\$2000**. This sum should be largely attributable to the costs of actually writing the course i.e. the time and effort of the course writer and also editing and associated costs. The application should also take into consideration the cost of production.
- Level 1, 2 or 3 NCAS Coaching Accreditation (domestic courses only): up to **50%** of the course and accreditation cost.

- Conduct of domestic coaching courses: up to **50%** of approved cost.
- Conduct of domestic classification training courses: up to **50%** of approved cost.
- Conduct of domestic referee/official training courses: up to **50%** of approved cost.
- Funding towards hosting National Championship Events: a contribution towards the funding of hosting the national event.
- Funding towards hosting International Championship Events: a contribution towards the funding of hosting the international event.
- Funding contribution towards delegate to attend International Sports Organisations for the Disabled (ISOD) and/or Sports Specific Committee Meetings where the delegate holds an Executive position on the committee (maximum 1 delegate).
- Preference will be given to events, which are taking place in the next 6-month period.
- Funding already provided/requested for that year in a sport will be taken into consideration.
- Please note that applications for retrospective funding will not be considered.

Please note: any accommodation costs included in the application should be modest.

In general, the following will not be considered for funding:

- Salaries or honorariums or presenter's fees
- Prize money
- Sports equipment
- Athlete Travel to competitions (however teams may be considered)

Applications are assessed at a meeting of the Board in an open and transparent manner. Decisions reached are unanimously agreed by all Board Members and in all cases AAWD Board decisions regarding Grant Applications are final. Where the total amount of funding applications submitted exceeds the amount of funding available, the AAWD Board will allocate funding to priority projects in the first instance.

In most cases if you are GST registered, the grant AAWD will make will be subject to GST and will accordingly increase the level of the grant by 10%. A valid Tax Invoice in respect of the grant will be required before the grant payment is processed.

4 FUNDING OBLIGATIONS

The recipient accepts prime responsibility and accountability for the achievement of the outcomes of the project. For the term of the agreement, you are obliged to work cooperatively with AAWD, reporting regularly on performance and communicating any issues that arise:

- You will ensure that the project is completed in accordance with the agreement entered into with AAWD.
- **Within two months of completion of each of the projects, you will provide a written report to AAWD** which includes detail on participation and a Certificate of Expenditure to AAWD on the pro forma provided. Where possible, you are encouraged to provide electronic photos of the project as part of your report (including images displaying AAWD and ASC signage where possible) and you authorise AAWD to use the images for promotional purposes.
- You must seek approval from AAWD for any changes to the project before they are implemented and these may result in changes of approval.
- In the event that you fail to spend the total amount of the grant on the agreed project, then you will on request repay back all unspent funds.
- You must ensure that you have appropriate insurances and/or waivers in place to cover your organisation in the event of any incident or accident which results in a claim for liability or similar.
- You acknowledge the obligation to abide by AAWD's Members Protection Policy.
- You acknowledge the obligation to abide by AAWD's Anti-Doping Policy.
- You must acknowledge the support of AAWD and the Australian Sports Commission and you agree to display any AAWD and ASC logos and/or signage as requested and in line with AAWD's branding guidelines.
- **In the event that Funding Reports from previously conducted AAWD projects remain outstanding, applications will not be eligible for the current round of funding.**



APPLICATION FORM

FUNDING ROUND _____ **FEBRUARY 2010** _____

(1) GRANT TYPE

The applicant is (please tick only 1):

Individual (do not complete part 3)

NSOD

SSOD

Sub-Committee (do not complete part 2)

(2) INDIVIDUAL APPLICANT - DETAILS

Name: _____

Postal Address: _____

Email: _____

Phone: (h) _____ (w) _____

(m) _____

Are you registered for GST? Yes No

(3) ORGANISATION APPLICANT DETAILS

Organisation/Committee Name: _____

Contact Person: _____

Position: _____

Postal Address: _____

Email: _____

Phone: (h) _____ (w) _____
(m) _____

Are you registered for GST? Yes No

(4) PROJECT DETAILS

Project Title: _____

Is the project to be run by a sport or by an organisation?

Sport Organisation

Please provide a brief description of the project:

- Referee/Officials course
- Coaching course
- Classification course
- Event
- Training/Development camp

Other _____

Who will be co-ordinating / delivering the project?

Where and when will the project be delivered?

What are the expected outcomes of this project?

How many people will participate in this project?

Women _____

Men _____

Girls (U/20) _____

Boys (U/20) _____

What is the anticipated completion date for this project? _____

(5) PROCESS

Please outline the major steps involved in delivering this project, along with a projected timeframe.

MAJOR STEPS	TIMEFRAME

(6) BUDGET AND FUNDING

Please provide a breakdown of the proposed budget for this project. Please refer to Funding Guidelines.

EXPENSES

ITEM	COST
TOTAL EXPENSES	\$

INCOME (list all sources of income including the contribution from your organisation, any participant contributions or fees, any other Grants, any sponsorships etc. Do not include the AAWD grant you are applying for here).

ITEM	COST
TOTAL INCOME	\$

AAWD GRANT (please refer to application and assessment page 2-3)

What is the Grant amount requested from AAWD towards this project?

\$ _____

(7) SIGNATURES AND ENDORSEMENT

Applicant: Name: _____
Signature: _____
Date: _____

NSOD Endorsement:*

NSOD: _____
Name of Endorsee: _____
Position within NSOD: _____
Signature: _____
Date: _____

*It is assumed that the person signing the endorsement will work with the applicant to ensure delivery and reporting requirements are met.

Please forward completed application form to:

Australian Athletes with a Disability
PO Box 4083
HOMEBUSH SOUTH NSW 2140
Fax: 02 8732 1633
Email: info@sports.org.au

AAWD Office Use Only:

Date Received: _____
Any follow up required: _____
Sent to Board for consideration (date): _____
Approved: Yes No Amount Approved: \$ _____
Notification and Agreement Sent to Applicant (date): _____
Signed Agreement and Tax Invoice Received from Applicant (date): _____